Effort Gap Reports

Review the following about the Effort Gap Reports:

- The Effort Gap Report shows the projected effort utilization for funding and identifies any gaps in effort.

- There are 3 formats available for this report – see next bullets - you may choose to run by any of the formats outlined below:
  - Individual Effort - outcome is funding of effort for the individual for the current plus two fiscal years.
  - Principal Investigator’s Projects - outcome is a list of all the codes associated with the PI along with the effort for individuals funded on each code. The bottom of the report contains a summary of all the individuals funded on the PI’s cost objects (WBS Elements and Cost Centers).
  - BFR code – outcome is a list of all employees associated with the BFR and the funding of effort for each employee.

- Based on the format chosen above, the system determines the projected utilization based on the current effort in SAP and the end dates of the various sources of funding (for Projects, the end date is the Project End Date, for Cost Centers, there is no end date).

- The report also incorporates any changes made in the Projection Tool.

- All reports include the remainder of the current year from the last month closed, plus two future fiscal years.