Shopping Continued…

Live Price Plus – Search Functionality – Coming Soon

Enhanced search functionality is coming soon to the Duke Marketplace. The search functionality allows users to use the search box on the Marketplace home page to search for items in certain punch-out catalogs and add those items directly to a cart without opening the punch-out catalog. Staples will be the first vendor included in this search with others being added.

1. From the Marketplace, enter your item. The search works best when you include a specific model or an item or part number.

Example: Search on HP 78A toner

Example: Part number 770227
Shopping Continued…

2. When the item and price return, select **Add to Cart**. The item will be added to your Marketplace Cart.

3. In some cases, the price may not return quickly.
   a. Select **Click to Retry** to retrieve the price.
   b. If that doesn’t retrieve the price, select **View Supplier Site**. This will take you to the punch-out catalog where you can continue searching for the item.