Pre-Award Offices:

- **Biosafety**
  - Yes → **IBC**
  - No → **Animal Subjects?**
- **Animal Subjects?**
  - Yes → **IACUC**
  - No → **Human Subjects?**
- **Human Subjects?**
  - Yes → **MNMC or PAMC?**
  - No → **Export Controls Impact?**
- **Export Controls Impact?**
  - Yes → **OEC**
  - No → Ready to route
- **MNMC or PAMC?**
  - Yes → **CRU/DOCR/IRB**
  - No → **ORS**

Requests for Pre-Award Codes:

- **MNMC**
  - Is this an application?
    - Yes → **ORS**
    - No → **MNMC or PAMC?**
  - Is it a Federal Contract or Industry Funded?
    - Yes → **ORA**
    - No → **TBS**
- **PAMC**
  - ORS
  - **MNMC or PAMC?**
  - Yes → **ORS**
  - No → **ORA**

Protocol Reviews (JIT/award):

As needed:

- **IBC**
- **IACUC**
- **OEC**
- **CRU/DOCR/IRB**
- **ORS**

Notification of Funding:

- **MNMC**
  - Direct Federal Grant/ Cooperative Agreement?
    - Yes → **ORA**
    - No → **ORC**
  - MNMC or PAMC?
    - Yes → **ORS**
    - No → **TBS**

Outgoing Subawards:

- **MNMC**
  - **MNMC or PAMC?**
    - Yes → **ORS**
    - No → **ORC**
  - Fully executed details entered in SAP
    - **OSP**

2017 Symposium for Research Administrators
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<th>Website</th>
<th>Phone #</th>
<th>Email(s)</th>
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<tr>
<td>ORA*</td>
<td>Office of Research Administration</td>
<td>research.som.duke.edu</td>
<td>(919) 684-5175</td>
<td><a href="mailto:gcmail@mc.duke.edu">gcmail@mc.duke.edu</a></td>
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<tr>
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<td>ors.duke.edu</td>
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<td>find your contact at: <a href="https://ors.duke.edu/orsmmanual/ors-assignments-2">https://ors.duke.edu/orsmmanual/ors-assignments-2</a></td>
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<td>Duke Office of Clinical Research</td>
<td>docr.som.duke.edu</td>
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<td><a href="mailto:DOCR.Help@dm.duke.edu">DOCR.Help@dm.duke.edu</a></td>
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<td>Institutional Animal Care and Use Committee</td>
<td><a href="https://sites.duke.edu/oawa/">https://sites.duke.edu/oawa/</a></td>
<td>(919) 668-6720</td>
<td><a href="mailto:IACUC@Duke.edu">IACUC@Duke.edu</a></td>
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<td>safety.duke.edu/biologic-al-safety</td>
<td>(919) 684-8822</td>
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<td>export.duke.edu</td>
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* MNMC only  **PAMC only