

	Uniform Guidance Communication
Topic:	PI Disengagement
Purpose:	Communication of changes to PI disengagement allowances to Federal awards in the Uniform Guidance
Uniform Guidance Communication (UGC):	5.0
Issued on:	August 25, 2015
Distribution:	RCC eBlast, UG Website posting

UG Citation: [2 CFR Part §200.308](#)

The Uniform Guidance has changed the concept of “absence” from physical location of a PI to disengagement of a PI for more than three months.

Disengagement from a project by a PI, co-PI, Project Director or co-Project Director is defined by any of the following circumstances:

- complete withdrawal from the project
- complete absence of any involvement of research under the terms and conditions of the contract for a continuous period of 3 months or more
- a reduction of 25% or more in time devoted to the project over the current budget period
- other relinquishment of active direction of the project

Duke University interprets disengagement as the complete disassociation of the PI from the conduct of the sponsored project, including project leadership, decision-making or financial oversight. Note: disengagement assumes that another individual will be assigned leadership, decision-making and financial oversight of the project and project activities.

Recommended Departmental Best Practices:

- As soon as practicable upon notice of the planned or unplanned disengagement of a PI from a project, ORA/ORS should be alerted.
- The department should work with ORA/ORS to ensure appropriate notification is submitted to the federal sponsor of PI disengagement.
- Departments should ensure that the appropriate changes to effort distribution are made upon PI disengagement.