

DUKE CORPORATE PAYROLL SERVICES 2023 BIWEEKLY PAYROLL SCHEDULE

							iFORMS			
PAY PERIOD		PAY PERIOD BEGIN DATE	PAY PERIOD END DATE	PAY DATE	T I M E & A T T E N D A N C E & S C H E D U L E	TIME & ATTENDANCE AND ELECTRONIC TIME CARDS EMPLOYEE LOCK DOWN	TIME & ATTENDANCE AND ELECTRONIC TIME CARDS SUPERVISOR LOCK DOWN	CURRENT ONLY PAY PERIOD GROSS ADJUSTMENTS DUE	** FORMS DUE TO MANAGEMENT CENTERS	ALL TYPES OF Iforms
		Monday	Sunday	Friday		Monday - 10am	Tuesday - 10am	Tuesday - 3pm	Friday - noon	Monday - 5pm
1	01-1	19-Dec-22	01-Jan-23	13-Jan-23		03-Jan-23	03-Jan-23	03-Jan-23	21-Dec-22	22-Dec-22
2	01-2	02-Jan-23	15-Jan-23	27-Jan-23		17-Jan-23	17-Jan-23	17-Jan-23	06-Jan-23	09-Jan-23
3	02-1	16-Jan	29-Jan	10-Feb		30-Jan	31-Jan	31-Jan	20-Jan	23-Jan
4	02-2	30-Jan	12-Feb	24-Feb		13-Feb	14-Feb	14-Feb	03-Feb	06-Feb
5	03-1	13-Feb	26-Feb	10-Mar		27-Feb	28-Feb	28-Feb	17-Feb	20-Feb
6	03-2	27-Feb	12-Mar	24-Mar		13-Mar	14-Mar	14-Mar	03-Mar	06-Mar
7	04-1	13-Mar	26-Mar	07-Apr		27-Mar	28-Mar	28-Mar	17-Mar	20-Mar
8	04-2	27-Mar	09-Apr	21-Apr		10-Apr	11-Apr	11-Apr	31-Mar	03-Apr
9	05-1	10-Apr	23-Apr	05-May		24-Apr	25-Apr	25-Apr	14-Apr	17-Apr
10	05-2	24-Apr	07-May	19-May		08-May	09-May	09-May	28-Apr	01-May
11	06-1	08-May	21-May	02-Jun		22-May	23-May	23-May	12-May	15-May
12	06-2	22-May	04-Jun	16-Jun		05-Jun	06-Jun	06-Jun	26-May	30-May
13	06-3	05-Jun	18-Jun	30-Jun		20-Jun	20-Jun	20-Jun	09-Jun	12-Jun
14	07-1	19-Jun	02-Jul	14-Jul		03-Jul	03-Jul	03-Jul	23-Jun	26-Jun
15	07-2	03-Jul	16-Jul	28-Jul		17-Jul	18-Jul	18-Jul	07-Jul	10-Jul
16	08-1	17-Jul	30-Jul	11-Aug		31-Jul	01-Aug	01-Aug	21-Jul	24-Jul
17	08-2	31-Jul	13-Aug	25-Aug		14-Aug	15-Aug	15-Aug	04-Aug	07-Aug
18	09-1	14-Aug	27-Aug	08-Sep		28-Aug	29-Aug	29-Aug	18-Aug	21-Aug
19	09-2	28-Aug	10-Sep	22-Sep		11-Sep	12-Sep	12-Sep	01-Sep	05-Sep
20	10-1	11-Sep	24-Sep	06-Oct		25-Sep	26-Sep	26-Sep	15-Sep	18-Sep
21	10-2	25-Sep	08-Oct	20-Oct		09-Oct	10-Oct	10-Oct	29-Sep	02-Oct
22	11-1	09-Oct	22-Oct	03-Nov		23-Oct	24-Oct	24-Oct	13-Oct	16-Oct
23	11-2	23-Oct	05-Nov	17-Nov		06-Nov	07-Nov	07-Nov	27-Oct	30-Oct
24	12-1	06-Nov	19-Nov	01-Dec		20-Nov	20-Nov	20-Nov	10-Nov	13-Nov
25	12-2	20-Nov	03-Dec	15-Dec		04-Dec	05-Dec	05-Dec	21-Nov	27-Nov
26	12-3	04-Dec	17-Dec	28-Dec		18-Dec	19-Dec	19-Dec	08-Dec	11-Dec
1	01-1	18-Dec-23	31-Dec-23	12-Jan-24		02-Jan-24	02-Jan-24	02-Jan-24	20-Dec-23	21-Dec-23
2	01-2	01-Jan-24	14-Jan-24	26-Jan-24		16-Jan-24	16-Jan-24	16-Jan-24	5-Jan-24	8-Jan-24

- Note:**
- 1) Form deadlines are to be considered final deadlines in order to be reflected in that pay period.
 - 2) Gross Adjustment forms should be submitted directly to Corporate Payroll.
 - 3) Yellow highlights indicate adjustments to schedule.
- ** Management Centers include Provost Area, School of Medicine, Central Administrative Area, and designated DUHS approvers.