

DUKE CORPORATE PAYROLL SERVICES 2022 BIWEEKLY PAYROLL SCHEDULE

							iFORMS		
PAY PERIOD		PAY PERIOD BEGIN DATE	PAY PERIOD END DATE	PAY DATE	TIME & ATTENDANCE AND ELECTRONIC TIME CARDS EMPLOYEE LOCK DOWN	TIME & ATTENDANCE AND ELECTRONIC TIME CARDS SUPERVISOR LOCK DOWN	CURRENT ONLY	** FORMS DUE TO MANAGEMENT CENTERS	ALL TYPES OF iForms
		Monday	Sunday	Friday			PAY PERIOD GROSS ADJUSTMENTS DUE (see note below for prior pay periods)		
		Monday	Sunday	Friday	Monday - 10am	Tuesday - 10am	Tuesday - 3pm	Friday - noon	Monday - 5pm
1	01-1	20-Dec-21	02-Jan-22	14-Jan-22	04-Jan-22	04-Jan-22	04-Jan-22	21-Dec-21	22-Dec-21
2	01-2	03-Jan-22	16-Jan-22	28-Jan-22	18-Jan-22	18-Jan-22	18-Jan-22	07-Jan-22	10-Jan-22
3	02-1	17-Jan	30-Jan	11-Feb	31-Jan	01-Feb	01-Feb	21-Jan	24-Jan
4	02-2	31-Jan	13-Feb	25-Feb	14-Feb	15-Feb	15-Feb	04-Feb	07-Feb
5	03-1	14-Feb	27-Feb	11-Mar	28-Feb	01-Mar	01-Mar	18-Feb	21-Feb
6	03-2	28-Feb	13-Mar	25-Mar	14-Mar	15-Mar	15-Mar	04-Mar	07-Mar
7	04-1	14-Mar	27-Mar	08-Apr	28-Mar	29-Mar	29-Mar	18-Mar	21-Mar
8	04-2	28-Mar	10-Apr	22-Apr	11-Apr	12-Apr	12-Apr	01-Apr	04-Apr
9	05-1	11-Apr	24-Apr	06-May	25-Apr	26-Apr	26-Apr	15-Apr	18-Apr
10	05-2	25-Apr	08-May	20-May	09-May	10-May	10-May	29-Apr	02-May
11	06-1	09-May	22-May	03-Jun	23-May	24-May	24-May	13-May	16-May
12	06-2	23-May	05-Jun	17-Jun	06-Jun	07-Jun	07-Jun	27-May	31-May
13	07-1	06-Jun	19-Jun	01-Jul	20-Jun	21-Jun	21-Jun	10-Jun	13-Jun
14	07-2	20-Jun	03-Jul	15-Jul	05-Jul	05-Jul	05-Jul	24-Jun	27-Jun
15	07-3	04-Jul	17-Jul	29-Jul	18-Jul	19-Jul	19-Jul	08-Jul	11-Jul
16	08-1	18-Jul	31-Jul	12-Aug	01-Aug	02-Aug	02-Aug	22-Jul	25-Jul
17	08-2	01-Aug	14-Aug	26-Aug	15-Aug	16-Aug	16-Aug	05-Aug	08-Aug
18	09-1	15-Aug	28-Aug	09-Sep	29-Aug	30-Aug	30-Aug	19-Aug	22-Aug
19	09-2	29-Aug	11-Sep	23-Sep	12-Sep	13-Sep	13-Sep	02-Sep	06-Sep
20	10-1	12-Sep	25-Sep	07-Oct	26-Sep	27-Sep	27-Sep	16-Sep	19-Sep
21	10-2	26-Sep	09-Oct	21-Oct	10-Oct	11-Oct	11-Oct	30-Sep	03-Oct
22	11-1	10-Oct	23-Oct	04-Nov	24-Oct	25-Oct	25-Oct	14-Oct	17-Oct
23	11-2	24-Oct	06-Nov	18-Nov	07-Nov	08-Nov	08-Nov	28-Oct	31-Oct
24	12-1	07-Nov	20-Nov	02-Dec	21-Nov	21-Nov	21-Nov	11-Nov	14-Nov
25	12-2	21-Nov	04-Dec	16-Dec	05-Dec	06-Dec	06-Dec	22-Nov	28-Nov
26	12-3	05-Dec	18-Dec	29-Dec	19-Dec	20-Dec	20-Dec	09-Dec	12-Dec
1	01-1	19-Dec-22	1-Jan-23	13-Jan-23	03-Jan-23	03-Jan-23	03-Jan-23	21-Dec-22	22-Dec-22
2	01-2	02-Jan-23	15-Jan-23	27-Jan-23	17-Jan-23	17-Jan-23	17-Jan-23	6-Jan-23	9-Jan-23

- Note:**
- 1) Form deadlines are to be considered **final deadlines** in order to be reflected in that pay period.
 - 2) Gross Adjustment forms should be submitted using the multi-purpose iForm.
 - 3) Yellow highlights indicate adjustments to schedule.
- ** Management Centers include Provost Area, School of Medicine, Central Administrative Area, and designated DUHS approvers.